



## Boarding Admission Form

Thank you for choosing VCA Centreville Animal Hospital for boarding your pet! We provide quality boarding with a personal touch. Every attempt will be made to give each pet individual love and attention during their visit with us. While staying with us, your pet will be under the supervision of our Animal Health Technicians. Upon admission one of these professionals will provide your pet with a health examination.

Pet Parent's Name: \_\_\_\_\_ Pet's Name: \_\_\_\_\_

Check-in Date: \_\_\_\_\_ Check-out Date: \_\_\_\_\_

### Bed & Breakfast selection:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Kitty Condo                          | <input type="checkbox"/> Deluxe Doggie Loft (for dogs under 25 lbs)            | <input type="checkbox"/> Deluxe Doggie Condo (for dogs 25-45 lbs)                       |
| <input type="checkbox"/> Traditional Run (for dogs 45-80 lbs) | <input type="checkbox"/> Classic Run (for dogs over 80 lbs or double boarding) | <input type="checkbox"/> The Grand Run (for dogs over 80 lbs or double/family boarding) |

If double boarding, please list roommate: \_\_\_\_\_

### Check Out Time:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Early Morning (7a - 9a)       | <input type="checkbox"/> Late Morning (9a - 12p)           | <input type="checkbox"/> Afternoon (12p - 3p)                            |
| <input type="checkbox"/> Evening (3p - 6:30p)          | <input type="checkbox"/> Saturday early morning (8a - 11a) | <input type="checkbox"/> Saturday late morning or afternoon (11am - 2pm) |
| <input type="checkbox"/> Saturday evening (5p - 5:30p) | <input type="checkbox"/> Sunday morning (10a - 10:30a)     | <input type="checkbox"/> Sunday evening (5p - 5:30p)                     |

1/2 Day Boarding Charges apply to Saturday evening and Sunday pick-ups.

### Emergency Contact Information

Best phone number and time to reach you: \_\_\_\_\_

(Please tell us if you will be in another time zone so we can call at an appropriate time)

Alternate emergency contact name & phone number: \_\_\_\_\_

### Feeding Instructions

Please feed:

- Owner's food       Hospital's food (We feed Hill's Science Diet Adult Sensitive Skin & Stomach dry food for dogs, canned for cats and i/d canned for dogs)

Food type:

- Dry only       Canned only       Mixed dry & canned

Please provide feeding instructions, including meals per day, time to be fed, amount of food, and any dietary restrictions:

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### **Medications To Be Administered**

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Please list any prescription medication or over the counter supplements to be given and the administration instructions:

Please list any medications you would like us to refill: \_\_\_\_\_

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### **Add On Services**

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#### **Grooming Services**

Professional Grooming Services (Subject to availability. Please inquire for pricing.)

- Full Dog Grooming (includes haircut, bath, nail trim & ear cleaning)       Full Cat Grooming (includes haircut, nail trim, ear cleaning & +/- bath)

All services performed by our Certified Professional Groomer

Standard Grooming Services:

- Boarding Spa Day - bath, blow dry, brush out, nail trim & ears checked and cleaned if needed       Bath, blow dry & brush out (recommended for stays of 3 nights or more)       Extra brush out – 15 mins
- Nail trim       Ear cleaning       Anal gland expression

#### **Exercise & Social Experiences**

Keep Your Dog Active & Happy With These Social Experiences:

- Individual playtime session with a Boarding team member- 20 minutes       Group playtime session - subject to availability of other dogs of similar size and temperament- 20 minute session (for the safety of all playtime members, all dogs receive a no-cost socialization evaluation prior to joining a group play session)
- Cuddle time – love and attention from a member of our Boarding team – one-on-one 15 minute session       Extra walks - two additional 15 minute walks per day       Daily brush outs - 10 minutes

How many activity sessions during your pet's stay? \_\_\_\_\_



**boarding, or vaccinations will be administered and screening tests performed upon admission, at an additional charge.**

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***Boarding Policies***

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**Internal/External Parasites:** All pets must be free of parasites, including fleas and ticks. In order to maintain this standard all pets will receive one complimentary dose of Capstar at admission and must have a current intestinal parasite screening and heartworm test (dogs only) on file.

**Rates and Payment:** Boarding is charged by the number of nights stayed, and charges are updated at closing time each day. Saturday evening and Sunday pick-up services are provided at an additional cost. Payment in full is expected when you pick up your pet.

**Medical Illness Policy:** One of the advantages of boarding your pet(s) at a veterinary hospital is that medical attention is readily available for our guests. If your pet needs medical attention we will call the emergency contact number that was given to us on admission. If we are unable to contact you, your pet will be treated as we deem necessary, at normal hospital fees. If your pet is currently on medication, please inform the receptionist. There is a daily charge for administering medications.

**Personal Belongings:** Leaving personal belongings, i.e.: toys, blankets, bedding, etc., are not allowed due to sanitation and orderliness requirements. If you have questions about this, please discuss this at check-in. The hospital is not responsible for any items if lost or soiled. Collars and leashes will not be left on at any time, unless it is for medical necessity.

**Inherent Conditions:** Occasionally pets may develop problems from environmental and dietary changes. Signs may include: vomiting, diarrhea, coughing, sneezing and self-trauma such as rubbing his/her nose, scratching or biting his/her skin. We take great care so that these problems won't occur and we treat our guests promptly, if needed. However, please be aware and understand that these conditions can develop and that the hospital is not financially responsible for these inherent conditions, if they do occur.

**Abandonment:** Please notify us if there is any change of plans in your pet's scheduled check-out date. If you do not notify us of a change in your pet's departure date and either we do not hear from you or are unable to contact you or your authorized agent for a period of 14 days after your pet's scheduled check-out date, our Hospital will consider your pet abandoned according to the animal abandonment laws in Virginia. Please be advised that the pet owner will be responsible for the fees accrued and any other fees or legal services incurred by our hospital as a result of the abandonment.

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**Signature**

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**Date**